



BRADFIELD PARISH COUNCIL

Clerk to the Council: Mrs Marie Snell

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Minutes of the Finance Committee Meeting held at St Lawrence Church on Tuesday 2nd December 2025 at 6.30pm

Present:	Councillors Coley, Osbourne and Scott
In the Chair:	Cllr Burton
Clerk:	Mrs Marie Snell
Also present:	0 member of the public

FC21/25 Apologies for absence

None

FC22/25 Members' Declaration of Interests

The clerk advised the meeting that reference council budget setting, Bradfield Parish Council has adopted the LGA Model Members' Code of Conduct. This does not include the provisions confirming members do not have a declarable interest which relates to the function of setting the precept under the Local Government Act 1992. Therefore, to enable members to debate and vote on the budget item to set council budget, the clerk provided all members with a dispensation under Section 33(2)(a) to (e) of the Localism Act 2011.

FC23/25 Public Participation

None

FC24/25 Minutes

Members **RESOLVED** that the minutes of the Finance Committee meeting held on the 5th August and 18th November 2025 were approved as a correct record and signed by the Chair.

FC25/25 Public Participation

None

FC26/25 Bank Signatory

Members **RESOLVED TO RECOMMEND** that Cllr Osbourne, a member of the Finance Committee to become a bank signatory.

FC27/25 Budget 2026/202

Members considered the estimates for income and expenditure for the 2026/27 financial year including recommendations to Ear Marked Funds. The clerk confirmed the tax base was still to be confirmed and would be circulated to members prior to the Full Council meeting in January where the precept will be formally set. Any increase in the tax base would result in a higher precept without affecting the 'per property' figure. Members **RESOLVED TO RECOMMEND** on a total estimated budget of £80,330, the council precept on Tendring District Council for £71,500 having an impact of approximately £144 for a Band D household per annum, based on a provisional tax base of 496.8 and representing a small change on 2025/26.

Members **FURTHER RESOLVED TO RECOMMEND** the following virements to EMRs:

- £10 to 'Forthcoming Projects EMR' from 'War Memorial EMR'
- £7652 to 'Forthcoming Projects EMR' from 'Solar Farm Income EMR', note that the solar farm income can only be spent on benefits to the community of environmental, educational or amenity.
- £1576 to 'Elections EMR' from 'Village Gates EMR and 'New Cemetery Land EMR' and 'New Bin Cemetery'.

The above to aid clarity to the council's financial position, with the following suggestions made in utilizing council's General Reserves:

- Investments in council owned assets
- Cemetery land landscaping
- Traffic Junction Protection

The budget has been set to allow the council to retain all its current provision. The clerk confirmed that final figures would be circulated prior to the Full Council meeting on 6th January 2026.

FC28/25 To Agree a Date and Time for the Next Meeting

This to be held at a venue and date to be confirmed.

The Chairman closed the meeting at 6.52pm

Signed

Date